

❖ **Online Programs- Tuition and Fee Refund Policy:**

Please note students in our Traditional Undergraduate and Graduate Programs (not fully online), have a different tuition and refund policy. Please visit the Student Billing webpage at gmercyu.edu for this information, if you are not in an Online Program

Refund Policy	Percentage of Refund
Prior to the First Day of Class	100% (tuition and fees)
First Day of Class through 11:59pm EST on Sunday of Week 1	100% (tuition and fees)
Monday of Week 2 at 12am EST to Sunday of Week 2 at 11:59pm EST	50% (tuition only)
Monday of Week 3 at 12am EST and all Future Weeks	0%

For students in an Online Program, not attending class does not automate an official drop or withdrawal. If any student stops attending an enrolled class or classes and does not notify their adviser of their intent to withdraw via email, then the student will be administratively withdrawn and financially responsible for the total cost of the class and/or classes they stopped attending.

If you have any questions about this policy, please email the Student Billing office at studentbilling@gmercyu.edu. Thank you.

